

Job Title: Sumner Park District Maintenance Assistant

Location: Sumner and Blassingham Park, Pecatonica IL

Starting Wage Range: \$9-11 per hour, based on experience

Part Time/Seasonal: Part time position, hours dependent on projects being completed

Duties include, but not limited to the following:

- Assist lead Maintenance employee with any required tasks or projects
- Performs maintenance duties to the buildings, grounds, and equipment according to required specifications for safety and appearance.
- Performs routine cleaning of building, floors, trash removal, grounds, sidewalks, and trash pick-up
- Help maintain landscaped areas, in parks and at facilities, mulching beds, trimming hedges, pruning shrubs, edging and removing weeds
- Basic painting including picnic tables, trash cans and shelters
- Ensures that all work performed is conducted in a safe and timely manner
- Provides quality customer service to all patrons, guests, and community members

Qualifications:

- At least 16 years old
- Valid Driver's license
- Ability to follow directions from Board Members and Staff
- Understanding of use/maintenance of power hand tools and landscape equipment
- Ability to provide park patrons with efficient service.
- Good problem solving, time management, and communication skills
- Reliable transportation to and from work

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Be able to lift up to 50 lbs
- Climbing, Balancing, Stooping, Kneeling, Crouching, Crawling, Reaching, Standing, Walking, Pushing, Lifting, Grasping, Feeling, Talking, Repetitive motions Substantial movements (motions) of the wrists, hands, and/or fingers.
- Far, near, and mid-range vision
- Exposure to dirt
- Exposure to heat, cold, and other weather elements

The Sumner Park District is an Equal Opportunity Employer