

**Job Title:** Sumner Park District Facility and Park Maintenance

**Location:** Sumner and Blassingham Park, Pecatonica IL

**Starting Wage Range:** \$13.00 or based on experience

**Part Time/Seasonal:** Summer months will require more hours and then hours reduce during the winter months

**Duties include, but not limited to the following:**

- Receives and completes daily work orders as directed.
- Performs maintenance duties to the buildings, grounds, and equipment according to required specifications for safety and appearance.
- Performs routine cleaning of building, floors, trash removal, grounds, sidewalks, and trash pick-up
- Maintain landscaped areas, in parks and at facilities, mulching beds, trimming hedges, pruning shrubs, edging and removing weeds
- Repairs and maintains recreation areas and equipment
- Effectively and safely operates drills, chainsaws, landscape blowers and other hand tools to complete tasks
- Basic painting including picnic tables, trash cans and shelters
- Ensures that all work performed is conducted in a safe and timely manner
- Provides quality customer service to all patrons, guests, and community members

**Qualifications:**

- High School Diploma or GED
- Valid Driver's license
- Ability to follow directions from Board Members
- Understanding of use/maintenance of landscape equipment
- Ability to provide park patrons with efficient service.
- Good problem solving, time management, and communication skills
- Reliable transportation to and from work

**Physical Requirements:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Exerting in excess of 100 pounds of force occasionally
- Exerting in excess of 50 pounds of force frequently
- Exerting in excess of 20 pounds of force constantly to move objects
- Climbing, Balancing, Stooping, Kneeling, Crouching, Crawling, Reaching, Standing, Walking, Pushing, Lifting, Grasping, Feeling, Talking, Repetitive motions Substantial movements (motions) of the wrists, hands, and/or fingers.
- Far, near, and mid-range vision
- Exposure to dirt
- Exposure to heat, cold, and other weather elements

**The Sumner Park District is an Equal Opportunity Employer**